



**Artist Application for
14 South Artist Group Booth
at the Agora Art Fair in Fitchburg**

If you have any questions, please contact Shirley Duerst, 14 South Artist Booth coordinator: shurlyjean@gmail.com or 608-576-0783

Email application and revenue forms for group booth to: shurlyjean@gmail.com

Or send to: Shirley Duerst, 2838 Cross Country Circle, Verona, WI 53593

Name*

First Name

Last Name

Business Name*

Website

Email*

Phone *

Cell Phone preferred

Address 1*

Address Line 1

Address Line 2

City

State



ZIP Code

Write a description of your work in 50 words or less:

Description Code*

- 2D: Mixed Media
- 3D: Mixed Media
- CE: Ceramics
- FI: Fiber
- GL: Glass
- GR: Graphics
- JE: Jewelry
- PA: Painting
- PH: Photography
- PR: Printmaking
- SC: Sculpture
- WO: Wood
- OT: Other

Images will be provided to 14 South Artists where a collage image will be created for the Art Fair.

Wisconsin Department of Revenue Vendor Information

This section contains required information for the Wisconsin Department of Revenue. Any field marked with an asterisk (*) is required for all vendors.

If the vendor does not have a Wisconsin seller permit number and claims their sales are tax exempt, enter the exemption code number provided by the vendor.

1. Exempt sales only or display only
2. Multi-level marketing company pays sales tax
3. Nonprofit occasional sales exemption
4. Exempt occasional

WI Seller's Permit (15 digits starting with 456)*

A Wisconsin seller's permit number has 15 digits and begins with 456 (456-xxxxxxxx-xx). Sellers may apply for a Wisconsin seller's permit at tap.revenue.wi.gov/btr.

SSN (last four digits)*

FEIN (last 4 digits)

The last 4 digits of the SSN are required. If the vendor has a FEIN enter both numbers.

Exemption Code

See Exemption Code Requirements:

If the vendor claims an exemption from collecting and remitting sales tax, enter the exemption code number. Exemptions are limited to the following four reasons:

1. Exempt sales only or display only: Exempt sales refers to nontaxable sales. Display only refers to a vendor advertising goods and services but not selling merchandise.
2. Multi-level marketing (MLM) company pays sales tax: Multi-level marketing companies are those companies that sell their products through distributors. The department regards the multi-level marketing company as a retailer required to remit sales tax on sales to its distributors. Distributors for such companies may use this exemption code if the distributor only sells products for which the multi-level marketing company has already collected and remitted Wisconsin sales tax on the retail sales price of the products.
3. Nonprofit occasional sales exemption: Sales by nonprofit organizations may qualify for exemption from Wisconsin sales and use tax. Refer to Fact Sheet 2106 or Publication 206, Sales Tax Exemption for Nonprofit Organizations, for more information
4. Occasional sales exemptions: A person is not required to hold a Wisconsin seller's permit if the person's taxable sales are less than \$2,000 in a calendar year. Refer to Publication 228, Temporary Events, for more information.

Legal Business Name (if not sole proprietor)

If the vendor is a sole proprietor leave blank.

Doing Business As (DBA) Name (if applicable)

The name commonly used by the business if different than the legal business name. Leave blank if not applicable.

Vendor/Contact Name (Last) *

Vendor's last name is required.

Vendor/Contact Name (First) *

Vendor's first name is required.

Vendor Phone Number *

Contact information for the vendor selling at the event.

Mailing Address*

Address Line 1

Address Line 2

City

State

ZIP Code

Email Address *

Contact information for the vendor selling at the event.

Multi-Level Marketing Company (if claiming Code 2 above)

Required if claiming exemption code 2. Enter name of company that remitted the tax.

Terms

I give permission to the Agora Art Fair to use my images and business name/artists name, medium, city, website or email address (defaults to website when available) to be used on the art fair website and directory and for promotional purposes. Cancellation Policy: Your booth fee will not be refunded if you cancel. Cancellations for emergency reasons only will be reviewed on an individual basis.

Waiting list: The waiting list will be created from juried applicants.

In consideration for being allowed to use the Agora Grounds and Pavilion and participate in the Agora Art Fair ("Fair") the Artist identified above shall indemnify Promega Corporation, Fitchburg Research Park Associates, LP, Orion Seven, LLC, or any of its retail tenants (collectively "Orion") against any claims, actions, demands, expenses and judgments for loss, damage, or injury to property or person resulting or occurring by reason of participation in the Fair. Orion shall not be liable for any damages, loss, theft or injury incurred at the Fair.

Signature*

Date*

Send Artist Application for 14 South Artist Group Booth at the Agora Art Fair in Fitchburg to:
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2838 Cross Country Circle
Verona, WI 53593
Email to: *shurlyjean@gmail.com*